



SHOP 30, 03 ANDROMEDA STREET, STARWOOD,
PHOENIX

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Application for Commercial Tenancy

[A] DETAILS OF OCCUPANCY

Application for premises at: _____ [Name of building]

Floor Size Required: _____ m² Premises Number: _____

Intended Use of Premises: _____

Proposed Term of Lease: _____ Proposed Occupation Date: _____

Application made in 1. Name of registered company 2. Personal Capacity

[B] BUSINESS TO BE CONTRACTED

Registered name of Business: _____

Trade Name of Business (if Applicable): _____

Business Type: _____ [Close corporation,
private company etc]

Business Registration Number: _____

VAT Number: _____

Existing Business Address (If Applicable):

Name of Landlord: _____ Landlord contact Number: _____

[C] DIRECTOR(S) / INDIVIDUALS DETAILS

(1) Full Name and Surname: _____

Identity Number: _____

Residential Address: _____

_____ Own Property or Tenanted: _____

Marital Status (ANC, ICOP, FOREIGN): _____

Telephone Number: _____ Cell phone Number: _____

Email Address: _____

Current Employment: _____ Income: _____

Other Income: _____ Source: _____

Have you ever been (a) insolvent or under judicial management? (b) compounded with your creditors? Please provide full details: _____

(2) Full Name and Surname: _____

Identity Number: _____

Residential Address: _____

_____ Own Property or Tenanted: _____

Marital Status (ANC, ICOP, FOREIGN): _____

Telephone Number: _____ Cell phone Number: _____

Email Address: _____

Current Employment: _____ Income: _____

Other Income: _____ Source: _____

Have you ever been (a) insolvent or under judicial management? (b) compounded with your creditors? Please provide full details: _____

[D] DETAILED BUSINESS DESCRIPTION

Detailed Description of business: _____

Period in Current Business: _____

Gross Monthly Income/Turn over: _____

Projected Capital Outlay: _____

Projected Setup Costs: _____

Projected Monthly Turnover: _____

Projected Monthly Profit: _____

Proposed Number of Staff: _____

Other Business/es (if Applicable): _____

Preference in respect of trade location: _____

Period required to set-up: _____

Detailed description of your product/s to be sold in the premises applying for: _____

Brief description of the layout of your premises: _____

_____ [Diagrams can be attached]

Brief description of your target market and customers: _____

Brief description of your activity to attract, encourage and sustain trade: _____

Percentage of profit to be spent of advertising: _____

Preferred Trading Days/Hours: _____

[E] PERSONAL / BUSINESS(ES) FIXED ASSETS

1. Address: _____

Estimated Value: _____ Date Acquired: _____

Bond Owning: _____

2. Address: _____

Estimated Value: _____ Date Acquired: _____

Bond Owning: _____

[F] BANK DETAILS

Name of Account Holder: _____

Name of Bank: _____

Branch Code and Area: _____

Account Number: _____

I warrant that my information above, including that of my husband/wife/partner/members is true and correct. I hereby grant permission to DELCO LETTING and its associates/members to obtain information from any information/credit bureau about myself/the company that I own, for the sole purpose of assessing my application.

Signature (1)

Signature (2)

Name

Name

Date

Date

Supporting documents to be submitted with application

1. Certified identity documents
2. Business registration documents [If Applicable]
3. VAT Registration certificate [If Applicable]
4. Proof of address [Not older than 3 months]
5. 6-month Bank Statements